

CITY OF BRAZIL PARKS & RECREATION BOARD
CITY HALL
NOVEMBER 15, 2006

- President Ruthann Jeffries called the meeting to order at 7 p.m.
- Minutes were read and two corrections noted. 1) On Treasurer's Report under Park Fund, revenue should read \$4,979.07 making a balance of \$17,951.91. 2) Under purchases (2nd page), it should read purchase of a trailer (not tractor) was tabled. The minutes were then approved.

- Treasurer's Report—Linda Messmer
Non-Reverting Fund

Beginning Balance, October 1, 2006.....	\$15,859.24
Revenue.....	2,759.66
Less Disbursements.....	(1,183.00)
Less money allocated to CYL.....	(500.00)
Ending Balance, October 31, 2006.....	<u>\$16,935.90</u>
(Lost check, another issued, but taken off).....	1,183.00
Ending Balance with correction.....	<u>\$18,118.90</u>

Park and Recreation Board Fund

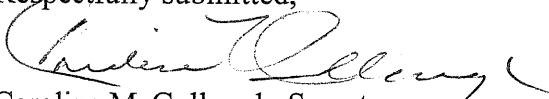
Beginning Balance, October 1, 2006.....	(\$17,951.91)
Revenue.....	550.00
Less Disbursements.....	(12,673.47)
Ending Balance, October 31, 2006.....	<u>(\$30,075.38)</u>

The vendor list and encumbrance list was discussed as well as trying to determine an approximate balance of the Park Fund at end of December and what projects could be funded before the first of the year.

- Ruthann Jeffries commented on a paper from the Leathers Company (June 29, 2002) that "the playground is of recycled materials, arsenic-free, pressure-treated lumber."
- Superintendent's Report—Bill Houck
 - Winterization in all parks is completed.
 - The Comfort Station and Pavilion Workshop is heated. Electrical clean-up has been done in the workshop, and Duke Energy (Charlie Mullenix) has checked the system for use.
 - Heat tapes have been applied on lines in the softball restroom and the main concession stand.
 - Work is beginning in the storage area of the pavilion in order to store lumber for the winter projects.
 - Lumber for the mini-shelters has been ordered.
 - Poles are set, braces installed for the mini-shelters.

- The leaves are mulched, and Mullenix Mowing Service was publicly thanked for going “beyond the call of duty” in the fall clean-up.
- Craig Park restroom doors are completed with the exception of some touch-up paint.
- A dusk to dawn light has been installed on the garage.
- Brad Deal motioned to purchase a trailer for the tractor not to exceed \$3,000. Linda Messmer seconded the motion. Carried.
- Mr. Williams wanted permission to install an archery range at Craig Park. Doing research, Mayor Arthur contacted the insurance company and found it could be a liability issue. Mrs. Jeffries contacted the Terre Haute Parks Dept. having been informed that Deming Park had a range. She found out there hasn’t been an archery range for some time in Deming. After discussion, Brad Deal motioned to not approve the archery project due to liability and safety issues. Seconded by Linda Messmer. Carried.
- Since Superintendent Houck was given a printer and since he was the only department head without a computer, Linda Messmer motioned to purchase a computer for the Park Superintendent not to exceed \$700. Seconded by Brad Deal. Carried.
- After discussion about walking track drinking fountains, Brad Deal motioned to add a drinking fountain attachment at the water supply by Shelter 3 (NW walking track), not to exceed \$100. Seconded by Linda Messmer. Carried.
- After discussion, Linda Messmer motioned to authorize Bill Houck to contact Jack Harrison for shelter repair. Seconded by Brad Deal. Carried. This must be done and paid for by the second week of December.
- Linda Messmer motioned to buy materials for roofing, siding and door at the small Breaker Building and for roofing for the garage at Forest Park not to exceed \$1500. Seconded by Ruthann Jeffries. Carried. Brad Deal plans to do the work in the spring.
- Charles McCain was publicly thanked for setting the posts for the mini-shelters.
- Linda Messmer motioned to hire Robert Kidwell to clean the Comfort Station on the weekends for the winter. Seconded by Caroline McCullough. Carried.
- The meeting was adjourned at 8:55 p.m.

Respectfully submitted,


 Caroline McCullough, Secretary